

# Madeley Academy



## Academy Environment

### Smoking

The Academy site is a no smoking site and every effort will be made to adhere to recent legislation which will result in students receiving a fine if caught smoking on the premises.

**Smoking on the Academy site will not be tolerated and will result in action being taken in accordance with the Sixth Form Code of Conduct.**

### Drugs

Parents/Carers, students, Governors and staff are united in adopting a zero tolerance to the possession or use of drugs on the Academy site. This ensures that the children will be kept safe and healthy whilst at the Academy.

**Drugs on the Academy site will not be tolerated and will result in action being taken in accordance with the Sixth Form Code of Conduct.**

### Chewing Gum

Chewing gum is totally banned on the Academy site. It can be responsible for damage to furniture, carpets and external areas. Bins for chewing gum are positioned by the entrance gates. Any person coming onto the Academy site is expected to remove chewing gum.

### MP3 Type Players and Mobile phones

MP3 type players are banned and will be confiscated if brought to the Academy. Mobile phones will be confiscated if they disturb lessons, and on the first occasion returned to the student at the end of the day. If a mobile phone continues to create a nuisance it will be confiscated and held until a parent/carer collects it.

# Madeley Academy



## Academy Dress Code and Rules Sixth Form

At Madeley Academy we believe that smartly dressed students create a positive image of themselves and of the Academy. This in turn can help students obtain employment or a place in further education or training.



Students should be dressed ready for an interview. Common sense has to prevail. Young ladies are asked to dress modestly, taking account of skirt length and neck line.



### Sixth Form Dress Code

Business Dress

Jackets for boys and girls

Shirt and tie for boys

No jeans or trainers

No leggings for girls

More detail is on the website under ***Sixth Form Uniform***

### **Sixth Form PE Kit (Unisex)**

The Academy Sixth Form has its own sports kit which can be ordered via the relevant link on the website, or from the link below:

Madeley Academy Sixth Form black and purple polo shirt

Madeley Academy Sixth Form black shorts

Madeley Academy Sixth Form black tracksuit bottoms

Black football socks

Madeley Academy Sixth Form black smock (optional)

Madeley Academy black base layer top (optional)

Please order from this website:

<http://www.madeleyacademy6thform.kukrisports.com/merchandise-Unisex>

### **Sixth Form Performing Arts Kit**

#### **Boys' Performing Arts Kit**

Performing Arts zip-through jacket (Code SFM54)

Plain black crew neck t-shirt (Code BA190)

Plain black jogging bottoms in fleece material (SS405)

Plain black pumps

Plain black leather jazz shoes (Code JAZ) – *Recommended but not compulsory for the course*

#### **Girls' Performing Arts Kit**

Performing Arts zip-through jacket (Code SK054)

Long length plain black t-shirt (Code SK257)

Fitted Jazz Trousers (Code BE012)

Plain black pumps

Plain black leather jazz shoes (Code JAZ) – *Recommended but not compulsory for the course*

## Ordering your kit:

We aim to keep the Performing Arts uniform, and therefore cost, to a minimum. With this in mind, the kit list has been designed to suit both Drama and Dance classes and to ensure that all students are safe and comfortable in practical lessons and well presented at all times whilst at the Academy.

All of the above uniform is compulsory, with the exception of the Jazz shoes which are optional. The Performing Arts zip-through jacket is only available for purchase through the Academy. Where other items on the list have a code detailed, they may be purchased through the Academy at cost price - please see the order form at the back of this booklet for pricing.

Please ring and speak to Mrs Eastment if you have any questions about your order.

## General

- School shoes are to be worn at all times – trainers are not allowed
- Outdoor coats can be worn over a jacket – but not without the jacket
- Coats and other outdoor clothing may not be worn in classrooms or whilst eating in the Restaurant
- Caps or hats cannot be worn on the Academy site
- Hooded tops are not allowed and cannot be worn on the Academy site
- Hair colour and style must be appropriate for the Academy and not be extreme eg Mohican style, hair sculpting or bright colours
- Appropriate aprons must be worn for practical subjects such as Design & Technology, Art and Food Technology
- Students will be issued with a name badge that they must wear and keep safe
- Energy drinks are not to be consumed on the Academy site

## Jewellery

Due to Health & Safety regulations the Academy must insist upon students following the rules, which are:

- Boys and girls are allowed to wear ear studs – no earrings
- Nose studs and other body piercings such as tongue studs are not allowed - if parents/carers agree to their child having a body piercing, then this should be **planned during a holiday** to avoid the need to wear a body piercing at the Academy, which would result in the child being sent home if it is not removed
- One ring of sentimental value is permitted
- A watch may be worn

Students may wear jewellery that conforms as long as it does not constitute as a hazard. It should also be noted that for some activities students may be requested to remove jewellery for safety reasons.

## Mobile Phones and Smoking



**Mobile Phones are not to be used in the Academy.**



**A no-smoking policy operates throughout the Academy buildings and grounds. This applies to all personnel.**

# Madeley Academy

## Organisation and Routines



### Arrival in the Morning

The Academy is open for students from 7.30am. The Independent Learning Centre 3 (in the Vocational Training Centre - VTC) will be available to Sixth Form students who wish to make use of the facilities.

At 8.00am the Restaurant will be open for students to have a hot drink.

All students are expected to arrive by 8.20am for a swift start to lessons at 8.30am. **Students who arrive at the gate later than 8.25am will be late and marked accordingly on the Register.** Late arrival disrupts the start to lessons. If lateness continues or is persistent, it may lead to action being taken by the Academy according to the Sixth Form Code of Conduct.

### Cloakrooms

Sixth Form students have access to their own cloakroom, where their outside coat and bags are to be deposited. Bags and coats are not allowed in classrooms, the ILC or the Restaurant.

The cloakrooms will be supervised by CCTV and a supervisor (who will also ensure that toilets are kept clean throughout the day).

### Lesson Length

Lessons will be 3 hours in duration, which will prepare students for the rigours of work and university study. The benefits are substantial:

- More time for practical lessons to complete worthwhile work
- Easier for students to understand work because they are not constantly changing
- Less movement around the building and a more orderly environment
- Time for visits and visiting speakers
- A decent period of time to allow students to undertake training programmes

Each lesson is broken by either Breakfast or Lunch, to give students a break from learning. Educational research proves that longer periods of uninterrupted time allow students to learn more effectively.

## **Lunchtime**

Lunchtimes will be organised around the students' lessons and vary from day-to-day. This will mean that all students will have to stay on the site. The benefits of this are that we can keep interruptions to learning to a minimum, and ensure students have a relaxed break, are safe, well cared for and receive a first class education.

## **Drop-Off and Pick-Up**

The Planning Authority would not allow parents/carers on site to drop-off or pick-up children because of the effects tailbacks would have on traffic flow. We are in full agreement with this, as we take very seriously our responsibility for the safety of the students. We would want to encourage more students to make their own way to the Academy - preferably by walking or using a bike where they can. The Local Authority is reviewing the local footpaths to see where improvements might be needed.

There is no specific provision on the highway for drop-off and pick-up. We must therefore encourage you to exercise care and consideration for other road users, our neighbours on Woodside and the Madeley Court Hotel. Please be very mindful of the children's safety if you are a car user.

Students cycling to the Academy must dismount at the gate and wheel their bikes to the secured bike shelters – a security lock will be needed. Anyone using the Shuttle Bus service will be dropped off and picked up on the site daily.

## **On Site Parking**

Staff and visitors are permitted to park on site, In the interests of safety, respect for local residents and other road users, students are asked not to park their vehicles in the vicinity of the Academy.

Sixth Formers are permitted to park on site at the discretion of the Headteacher and once relevant paperwork is completed. Please see Mrs Fairless.