

March 2025

Dear Parent/Carer

Admissions to Year 7 – September 2025

On behalf of the Governors, we are very sorry at this stage that your child has not been allocated a place at Madeley Academy for September 2025 by Telford and Wrekin admissions.

You have requested to appeal against this decision to the **Independent Appeals Panel**. Your appeal should be made in writing via the link below which will take you to our Appeals Form. Any additional relevant information you feel would assist with your appeal please email to cbaker@madeleyacademy.com.

Your appeal should arrive **no later than 2.00pm on 28 March 2025**. The Independent Appeals Panel will hear appeals during w/c 28 April 2025 and you will be given details of the appeals arrangements before these dates. If you have not received confirmation of receipt of your appeal application by **11 April 2025**, please contact Mrs Baker at the Academy.

All applicants, including those who appeal, can request to be placed on the Waiting List which will be dissolved on 31 December 2025. If you wish to go onto the Waiting List please complete the form on the Academy website **no later than 2.00pm on 28 March 2025**.

As stated in the Rules of Admission for Year 7 September 2025, places will be allocated to those on the Waiting List if a suitable place becomes available.

Yours sincerely

Lady Maria Satchwell
Headteacher